



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, May 24, 2022 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Alan Davis - Present
Director Terry Tincher - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Robert Lynk - Present

Scott Nelsen, Financial Consultant – Present

Ellen Koumparis, Customer Accounts Lead - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:
 - a. Finance and Audit Committee Meeting Minutes and Warrants of April 19, 2022
 - b. Regular Board Meeting Minutes and Warrants of April 19, 2022
 - c. Special Board Meeting Minutes of April 21, 2022
 - d. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19
2. Warrants – None
3. Awards of Contracts – None

Motion to approve following consent calendar item(s) (a) Finance and Audit Committee Meeting Minutes and Warrants of April 19, 2022, (b) Regular Board Meeting Minutes and Warrants of April 19, 2022, (c) Special Board Meeting Minutes of April 21, 2022, and (d) Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19 made by Director Morris and 2nd by Director Davis.

Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye

1. Warrants – None
2. Awards of Contracts – None

OLD BUSINESS

1. Discussion/Action: **Review or Adoption of Proposed FY 22/23 Budget (by Scott Nelsen, Eide Bailly)**
 - Mr. Nelsen went through the proposed budget line by line. The majority of expenses are proposed at a 5% increase, due to inflation.
 - The Board expressed that they still had some details that they would be discussing in closed session later in the meeting, so they did not want to adopt the budget just yet.
 - It was brought up that the budget would need to be adopted at the June 21 board meeting.

***This item was tabled to the June 21, 2022 Board Meeting**

2. Discussion/Action: **Accent IT Computer Solutions adjusted rates - Board to approve or direct Staff to research other IT support rates (by the Board)**
 - After some research was done on recent Accent bills, it was determined that the District was paying for some additional user accounts that should've been inactive, and that the monthly bill would be decreasing by over \$650.00.

Motion to approve the new Accent Computer contract rates, with the adjustments made as mentioned above made by Director Wargo and 2nd by Director Tincher.

Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye

Director Lynk - Aye

UPDATES

**1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Morris and Director Davis)**

- The next SGPRWA meeting is scheduled for May 25, 2022.

**2. Update: Community Action Committee Update
(By Director Morris and Director Davis)**

- Director Morris and Director Davis shared that there's still a lot of work to be done before any real progress can begin on the development of the area east of Bonita. Although an exact number was not given for the minimum of interested landowners needed, it was implied that somewhere between 60-75 landowners on Bonita would need to be involved before the progress can begin.

**3. Update: CWD Operations Report
(by Ellen Koumparis)**

Mrs. Koumparis presented the operations report for the month:

- A service was installed on Bonita/Olive.
- Steve Thomas's service was reinstalled.
- There are several services on Date that are scheduled to be reinstalled on 05/25/2022.
- The annual state water board report was sent to Manuel Delgado.
- The IRWM subgrantee agreement has been executed.
- Inventory for the audit has been completed.
- A meeting with the property owner of a potential site for the test well was conducted and seemed to go well.
- The Consumer Confidence reports are completed and ready to be mailed with the monthly water bills.
- The annual EAR report was submitted.
- Ms. Aguilar attended a cybersecurity class and shared details with the rest of District staff.
- The Chick-Fil-A development is back in progress. The updated plans have been sent to K&S.
- The Date blow off was repaired.
- The insurance claim for Well #2's control panel damages back in July was submitted. The District will be receiving a reimbursement of \$16,033.00.
- The ARPA Funding for the Broadway/Main cluster gate valve repair and the recoating of Tanks has been approved by the County of Riverside Board of Supervisors. The District is awaiting the legal agreement details.
- Overall a lot has been done and staff is getting along well.

NEW BUSINESS

*New items #1 and #2 were discussed in a different order than on the agenda

**2. Discussion/Action: Unit #001 – Purchase used engine or sell for scraps?
(by the Board)**

- Director Lynk had asked District staff to look into the costs of putting a used engine into Unit #001, so that vehicle could be kept as backup. Mrs. Koumparis explained that the details from Toyota on what was wrong with the vehicle have not been provided yet.

*No action was made on this item, but Director Lynk asked that District staff continue pursuing this further.

1. Discussion/Action: Regular Updates Committee – Board to decide if 2 Board Members should meet with legal counsel and engineering once per month, or as needed, for updates on CWD activity (by the Board)

*No formal action was made, but the Board agreed that the District staff is capable of sharing necessary information with the Board.

3. Discussion/Action: CSDA 2022 Annual Conference & Exhibitor Showcase (by the Board)
 - Director Wargo pointed out that the details in the packet did not show which classes would be offered at this conference. The Board agreed that it was difficult to know if this conference would be beneficial to the Directors without more information.
 - The "early bird" discounted rates for this conference are available until July 22.

*This item was tabled to the June 21 Board Meeting, so more information about the conference could be obtained.

4. Discussion/Action: Rescinding Resolution 01-2018: Adopting a "Weapons & Violence" Policy (By the Board)
 - This resolution was adopted in 2018, and allowed certain employees with a CCW to carry a weapon in the workplace.

Motion to rescind Resolution 01-2018: Adopting a "Weapons & Violence" made by Director Wargo and 2nd by Director Morris.

Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

*A short break was taken at 6:57 PM, then the Board immediately entered closed session.

CLOSED SESSION

1. Discussion/Action: Public Employee Employment Agreement: (General Manager)

OPEN SESSION 7:41 PM

Discussion/Action: Public report of Action Taken in Closed Session

- There were no reportable actions taken in closed session.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
 - Suggested agenda items from Board Members.
- CSDA Conference will be on the next agenda with more details.
- If the ARPA Funding details are available by the June meeting, it will likely be on the agenda.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Lynk asked that Ms. Aguilar reach out for recruitment of a new GM.
- Director Wargo said that the District staff is doing great.
- The Board acknowledged that the operations report was great.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. San Gorgonio Pass Regional Water Alliance – Meeting–Wednesday, May 25, 2022, 5:00 pm
- b. Community Action Committee Meeting – Tuesday – June 21, 2022, 3:00 pm
- c. Finance & Audit Workshop – Tuesday – June 21, 2022, 5:00 pm
- d. Regular Board Meeting – Tuesday – June 21, 2022, 6:00 pm
- e. Personnel Committee – TBD

ADJOURNMENT

Motion to adjourn at 7:54 PM made by Director Wargo and 2nd by Director Davis.

Director Davis - Aye
Director Tincher - Aye
Director Morris - Aye
Director Wargo - Aye
Director Lynk - Aye

Meeting adjourned at 7:54 PM on Tuesday, May 24, 2022



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.